



KNOX COLLEGE
Residence Office

59 St. George Street, Toronto, Ontario, Canada M5S 2E6 Tel: 416-978-0168 Fax: 416-971-2758 E-mail: knox.residence@utoronto.ca

April 2018

Dear Applicant:

Thank you for considering Knox College for residence.

Knox College is a theological College. The residence caters primarily to graduate students. Knox College theological students are given first preference when applicants are selected; second preference goes to Presbyterian graduate students, and third preference goes to other graduate students and to Presbyterian undergraduate students. The number of applicants selected depends on the number of rooms that are vacated at the end of the previous academic term.

Our accommodations consist mostly of single rooms. A limited number of 'super' single suites (two single adjoining rooms for single occupancy) are available on a year-by-year basis. In addition, the residence has some double rooms (two single rooms with a shared entrance for double occupancy). The double rooms are first assigned to undergraduate applicants who have indicated a preference for a roommate and, then, the remaining double rooms are assigned to undergraduate students by lottery. Although the number of double rooms is limited, undergraduate students should be aware that there is a possibility that they will be assigned to a double room.

Women's rooms are located on the second and fourth floors. Men's rooms are on the ground level and third floor. There are three bathrooms on each floor. A number of rooms/washroom on 3rd floor East House have been designated as co-ed. On the application, please indicate whether you would like to reside on a gender specific (all females or all males) or coed floor. Access to the dining room is via stairs. Please note that there are no elevators or wheelchair ramps. If you have physical limitations which would affect your room allocation, please note them on the application form. If the Knox College Residence cannot accommodate your physical needs, please contact the University of Toronto Accessibility Services at (416) 978-8060. **All residents participate in the College's Meal Plan.** Any food restrictions, allergies must be noted on the application form.

The UTORcwn campus wireless network is available in the residence for U of T students with a valid UTORid and password. Non U of T students will be responsible to make alternate arrangements (own expense) with an internet provider upon arrival.

Please be advised, U of T construction of the new Engineering Building on the south side of Knox College will continue Monday-Sunday 5am-11pm (subject to change without notice).

Please fill out the attached application form and return it along with two passport sized photos (original hard copies) and a current résumé as soon as possible to the Residence Office. Application deadline is Friday, June 8, 2018. A current letter of reference is required and must be sent directly to the Knox College Residence Office in order for your application to be considered. Reference letters may be submitted by secondary school teachers, professors, employers, or ministers. All application documents must be **originals** (no photocopied, faxed, or e-mailed copies will be accepted) and must be sent by post or delivered in person.

The residence fees for the 2018 – 2019 academic year (September until end of April) are as follows:

'Super' single (single occupancy)	\$13,300.00 plus \$275.60 incidental fees
Single	\$12,560.00 plus \$275.60 incidental fees
Double (double occupancy)	\$11,560.00 per person plus \$275.60 incidental fees

The compulsory Carte Blanche meal plan is included in the residence fees listed above. Please note continental breakfast will be served in the Knox College dining room, Monday – Friday (except on statutory holidays). All other meals will be taken at New College, (5-minute walk). There are no rebates on missed meals. Fees are approximate at the time of printing. **Upon acceptance as a resident, a \$200.00 non-refundable room confirmation deposit will be required.**

Before making application, please take the time to carefully read the attached General Guidelines for Prospective Residents.

Sincerely,
Daniela D'Aniello
Residence Office



KNOX COLLEGE

GENERAL GUIDELINES FOR PROSPECTIVE RESIDENTS

2018- 2019

General Information

Knox College is a school for women and men entering the Presbyterian ministry; the Residence is provided primarily for their use. Students in other faculties and colleges of the University also live at Knox College.

The Residence, which is non-smoking, consists of three houses (West, Centre and East), three common rooms, a dining hall, a TV room, a game room and a laundry room. It has rooms for over one hundred students. Each room is furnished as a combined bedroom and study; bedding is provided by the College. Most of the rooms are single occupancy.

Basic Guidelines

1. Students living at Knox College must be registered as full-time students.
2. Smoking/vaping is not permitted in any part of the residence. If you are a smoker, please note that the middle of the breezeway/cloister is the only designated smoking area on the premises. Please use the ashtrays provided.
3. Residents conduct is governed by the Knox College Student Non-Academic Discipline Code and residents are expected to abide by the residence rules outlined in the *Knox College Residence Handbook*.
4. The consumption of alcohol and conveyance of open alcoholic beverages in the common and public areas of Knox College is strictly prohibited. Residents who are of legal age may consume alcohol within the privacy of their own rooms. Indecorous conduct of residents under the influence of alcohol or drugs will not be tolerated.
5. Possession or consumption of illegal substances on Knox College property (including within residents' rooms) may result in immediate expulsion.
6. Possession or consumption of marijuana or its derivatives on Knox College property (including within residents' rooms) may result in immediate expulsion.
7. In accordance with its institutional values, Knox College strives to provide a living environment free from any form of harassment. Residents are expected to conduct themselves in a manner that is respectful of others.
8. Residents may invite guests to their rooms; these guests are subject to all residence rules and may be expelled by the Dons for failure to observe them. The host resident is responsible for his or her guests' behaviour. Occasional overnight guests are permitted only at the Dons discretion.
9. Residents are liable for damage they may cause to any part of the College and will receive an invoice for any repairs made necessary by their actions.
10. Residents are expected to abide by Knox College fire safety codes.

11. The residence is not equipped for residents to prepare their own meals. The use of hotplates, toasters, toaster ovens, slow cookers, rice cookers and other exposed heat surfaces is not allowed in the residents' room. However, residents may have in their rooms the following devices: small refrigerators, microwaves, teakettles and coffee makers.
12. Residents may not have candles or incense in any part of the residence.
13. Residents may use radios and televisions in their rooms, but they must respect the rights of other students for privacy and quiet for study and/or sleep and they must observe designated residence quiet hours. Musical instruments may only be used in the KnoxFra Common Room.
14. Residents may not play sports in the quad; however, sports may be played on the Front Campus lawn across the road from the College's entrance at 23 King's College Circle. Knox College assumes no responsibility for lost articles or for injuries sustained in athletic events.
15. To insure the safety of all residents, roller blades may not be worn in the Knox College buildings, including the interior quad. Also skateboards are not allowed in the building or interior quad.
16. Residents may not have pets in their rooms.
17. Residents may keep bicycles and electric scooters in the building. However, all bicycles and electric scooters are to be stored in the bicycle rack in the residence basement. Bicycles and electric scooters are not allowed in residents rooms. Knox College is not liable for any theft or damage to these articles and or their accessories.
18. Hover boards are not permitted on Knox College property (including within residents' rooms).
18. From time to time, filming takes place at Knox College. This can cause minor inconveniences for residents.
19. Knox College does not provide parking for residents' cars. Arrangements may, however, be made through the University of Toronto Parking Office (416) 978-2336.
20. Complaints of residents concerning College services are to be referred through the Knox College Association and the Dons.
21. The above points are guidelines only. For a complete explanation of the Residence rules, please consult the *Knox College Residence Handbook*, which is available on the Knox College website <http://www.knox.utoronto.ca/wp-content/uploads/Final-Draft-2016-2017-Under-Review-Residence-Handbook.pdf> The Dons enforced the rules of the Knox College Residence. The Dons are responsible to the Manager of Facilities and the Assistant to the Manager of Facilities for the supervision of the Residence according to these rules. The Administration reserves the right to alter Residence Rules at any time.

Moving In

All new and returning residents are strongly encouraged to move into the residence during the Labour Day Weekend (Saturday, September 1st to Monday, September 3rd) between the hours of 10:00 a.m. and 8:00 p.m. If this is not possible, exceptions will be made for the following weekend (Saturday, September 8th and Sunday, September 9th) between the hours of 10:00 a.m. and 8:00 p.m. Under extenuating circumstances, other arrangements for moving in can be made by contacting the Residence Office at (416) 978-0168 or knox.residence@utoronto.ca



KNOX COLLEGE

APPLICATION FOR RESIDENCE – 2018-2019 ACADEMIC YEAR

Please print or type

NAME: _____
Legal Name (last) (first)

E-MAIL ADDRESS: _____

HOME ADDRESS: _____
Postal Code: _____

TELEPHONE#: _____ **CELL#:** _____

PERMANENT ADDRESS (if different from above): _____
Postal Code: _____

PERMANENT TELEPHONE (if different from above): _____

MALE [] **FEMALE** [] **DATE OF BIRTH:** _____
(YEAR/MONTH/DAY)

Please complete the following as it applies to your status in **September 2018:**

- I will be registered as a student of [] The University of Toronto
[] Other (please specify): _____
- Student Number: _____
- Faculty or Institute: _____
- College Assigned (ie. New College/Victoria/Trinity/UC/St. Michaels, etc.): _____
- Program (please check the appropriate program and specify the degree you will be awarded upon completion – e.g., B.A., B.Sc., M.D., M.Div., M.B.A., M.A., Ph.D., Ed.D., etc.):
 - [] Bachelor degree _____
 - [] Undergraduate diploma or certificate _____
 - [] Professional or ‘after’ degree _____
 - [] Masters degree _____
 - [] Doctoral degree _____
 - [] Post-doctoral _____
- I will be starting the _____ year of a _____ year program.
(ie. I will be starting the 2nd year of a 4th year program)
- Prior to September 2018, I will have completed the equivalent of _____ year(s) of full-time studies at a post- secondary institute (college or university).
- I have previously lived in the Knox College Residence during the year(s) _____

Please indicate if you would prefer to live on: Gender Specific Floor [] (All Females or All Males Floor)
Co-ed Floor []
No Preference []

Please indicate – in order of preference – the type of accommodation you are requesting by writing the numbers 1, 2, and 3 beside your choices below:

- [] ‘Super’ single (2 single adjoining rooms for single occupancy) - \$13,300.00
- [] Single - \$12,560.00
- [] Double (2 single rooms with a shared entrance for double occupancy) - \$11,560.00 per person

If you know another applicant, with whom you would like to share a double room, please provide the name of that person _____

EXPLAIN ANY PHYSICAL LIMITATIONS: (ie. arthritis, knee replacement, etc.) _____

EXPLAIN ANY FOOD ALLERGIES: _____

NAME AND ADDRESS OF NEXT OF KIN OR EMERGENCY CONTACT: _____

TELEPHONE#: _____

NAME OF HOME CHURCH AND MINISTER: _____

- A current **letter of reference** in support of this application must be **sent directly** to the Knox College RESIDENCE OFFICE by a Church Minister, High School Principal, Secondary School Teacher, University/College Professor or Employer.
- Please attach a **current résumé** with this application form.
- Please include with the application form **two passport-sized photos** (original hard copies). Photos should not exceed 2 Mb. The photo should be a front-view image and should only include the above-named resident. (Upon acceptance of the application, these photos will be used for identification/security purposes).

If this application is accepted, I agree to pay all necessary fees/charges/damages and to obey all regulations governing the Knox College Residence. I understand that the continuance of my tenancy at the Knox College Residence from one academic term or summer term to the next is at the discretion of the Knox College Administration.

Please be advised, U of T construction of the new Engineering Building on the south side of Knox College will continue Monday-Sunday 5am-11pm (subject to change without notice).

Signature

Date of Application

If the applicant is under the age of 19 years, the applicant's parent or legal guardian must also sign this form.

Signature of Parent or Legal Guardian

Date of Application

PLEASE SEND APPLICATIONS, BY POST, TO:

**Residence Office, Knox College
59 St. George Street,
Toronto, Ontario, Canada M5S 2E6**

Application deadline is Friday, June 8, 2018.
All application documents must **be originals.**
NO photocopied, faxed, or e-mailed copies will be accepted.

FOR MORE INFORMATION:

Telephone: (416) 978-0168
Fax: (416) 971-2758
E-mail: knox.residence@utoronto.ca
Internet: <http://www.utoronto.ca/knox/>