



Checklist for Basic Degree Applications ✓

1	Online Application Form	<ul style="list-style-type: none"> Submit an Online Application Form for Basic Degree programs (CTS, MDiv, MPS, or MTS).
2	Statement of Intent	<ul style="list-style-type: none"> Submit 500 words (approximately) in a word document (.doc) or PDF (.pdf). This file is submitted within the Online Application Form. This should not be submitted separately.
3	Professional CV/Resume	<ul style="list-style-type: none"> Submit 1-2 pages in a word document (.doc) or PDF (.pdf). This file is submitted within the Online Application Form. This should not be submitted separately.
4	Letter of Reference: Pastoral Reference	<ul style="list-style-type: none"> All MDiv and CTS PLS applicants should provide a reference letter from a Minister. This should be your current Minister. All other BD applicants may provide a reference letter from a Minister or other spiritual care providers. This does not have to be your current Minister. Reminder: The reference cannot be a family member.
5	Letter of Reference: Academic <u>or</u> Employer Reference	<ul style="list-style-type: none"> This second reference letter is from either an academic <u>or</u> employer reference, both are not required. If you are or were a TST student applying to move to Knox College and complete your existing BD program or looking to take a new BD program, your academic reference in this instance should normally be from the BD/Program Director of the current or last TST college attended. Reminder: The reference cannot be a family member.
6	Official Transcripts	<ul style="list-style-type: none"> Copies of transcripts are <u>not</u> acceptable. You must submit official transcripts for all post-secondary institutions you have attended (ex. college diplomas, university degrees, and any <u>partial/incomplete</u> studies). Official transcripts must be sent directly from the issuing institution to Knox College. Official e-transcripts can be emailed to Knox Admissions directly from the issuing institution.
7	English Proficiency (if applicable)	<ul style="list-style-type: none"> English Proficiency results should be mailed or emailed directly from the testing institution. If a letter certifying English Proficiency is being provided, this should be sent either by mail or email directly from the institution to Knox College.
8	Education and Reception (E&R) Letter (if applicable)	<ul style="list-style-type: none"> For PCC MDiv and CTS PLS applicants, please email your E&R letter once available to: knox.admissions@utoronto.ca

Address all documentation to: **The [Admissions Counsellor & Recruitment Coordinator](#), Knox College, 59 St. George St., Toronto, ON, M5S 2E6** or to knox.admissions@utoronto.ca