



**KNOX COLLEGE
CHAPEL APPLICATION**

Please send this form along with a \$100.00 non-refundable deposit, payable to Knox College, and remit to:
Knox College, Attention: Facilities Manager/Booking Office
59 St. George St., Toronto, ON M5S 2E6

Chapel Rental Cost: \$1,500.00 + \$195.00 HST = \$1,695.00

Section A: To be completed by wedding partners

Partner 1 Full Name: _____(Given)_____ (Last)

Partner 1 Address: _____

_____ Postal Code: _____

Home Phone: () _____ Work Phone: () _____ Ext. _____

Email: _____ Denomination: _____

Partner 2 Full Name: _____(Given)_____ (Last)

Partner 2 Address: _____

_____ Postal Code: _____

Home Phone: () _____ Work Phone: () _____ Ext. _____

Email: _____ Denomination: _____

Date of Rehearsal: _____ Time: _____

Date of Wedding: _____ Time: _____

Knox College, built between 1912-1915, has been designated a Heritage Building and as such is subject to periodic restoration. Thus, from time to time, it may be necessary to have restoration/repairs made to the interior and/or exterior of the building, including the Chapel. It may also be necessary to erect scaffolding inside or outside of the building to make repairs to the stonework, roof or windows. Knox College will make every effort to contact you in the event of such repairs/restoration; however, this may not be possible in an emergency situation.

We have read the regulations governing the use of the Knox College Chapel and hereby agree that we will abide by the rules and conditions outlined in the Knox College Wedding Application Package. **We understand that the balance of the rental of the Chapel is due three months prior to the wedding, or the College reserves the right to accept another reservation. If a wedding is booked less than three months prior, the full payment is required upon booking.**

We agree that any filming, videotaping, or other photography by any means taken on the Knox College property, by us, any member of the wedding party or our families, or any employed photographer, is solely for personal use and will not be used in any commercial activity.

Partner 1 Signature: _____ **Partner 2** Signature: _____

Date: _____

Date: _____

**Section B: To be completed by officiating clergy
(All Weddings must be Christian)**

Clergy's Full Name: _____ (Given) _____ (Last)

Church: _____

Home Phone: () _____ Work Phone: () _____ Ext. _____

Email: _____ Denomination: _____

Clergy Ontario Matrimonial License Number: _____

I certify that this couple is eligible for marriage according to the guidelines of my denomination.

Clergy Signature: _____

For Office Use Only

Date Deposit Paid:

Amount of Chapel Deposit:

Receipt Number:

Date Payment Paid:

Amount of Organist Payment:

Receipt Number:

Date of Final Payment:

Amount of Final Payment:

Receipt Number: