



Awarding the Degree Doctor of Divinity (*honoris causa*)

Terms of Reference

1. Purpose and Criteria

The degree of Doctor of Divinity (*honoris causa*) is awarded by the Board of Governors of Knox College and conferred at Convocation. The purpose of this honorary degree is to honour persons who exemplify to an unusual degree some critical aspect of the mission and purpose of Knox College. (See the College's Institutional Vocation statement.) Consideration will be based on at least two of the following criteria:

- Creative leadership at any of the various levels of the church's life,
- Scholarly contribution to the life of the church,
- Scholarly contribution to the academic community,
- Effective and faithful pastoral leadership,
- Creative leadership in mission,
- Outstanding faith-based contribution in the various affairs of public life.

2. Eligibility

- 2.1 The Board of Governors may award the honorary degree to ordained ministers, diaconal ministers, elders and other members of The Presbyterian Church in Canada, or other persons who meet the criteria stated above.
- 2.2 Normally, no more than two degrees will be conferred each year. In any given year the Board may choose not to confer an honorary Doctorate.

3. Process

- 3.1 A nomination shall consist of: (a) a completed Nomination Form; (b) no fewer than two and not more than four Letter of Commendation Forms stating which criteria, with examples, the nominee satisfies; and, if the nominators desire, (c) a current curriculum vitae of the nominee (*optional*).

- 3.2 Normally, all nominators shall be members of The Presbyterian Church in Canada.
- 3.3 Each nominator must be named on the official Nomination Form. Each nominator must also complete and sign a Letter of Commendation Form stating which criteria, with examples, the nominee satisfies. This report shall not be more than one page in length. No additional pages, apart from a curriculum vitae, may be attached.
- 3.4 It is the duty of the nominators to ensure that the nomination procedures are complied with fully and on time.
- 3.5 No direct approach shall be made to any member of the Honorary Doctor of Divinity Committee.
- 3.6 The decision of the Board of Governors shall be held in confidence until the Principal, acting on behalf of the Board of Governors, receives a response from the successful candidate/s.
- 3.7 Nominations will be held for three years; nominators may submit new information for the consideration of the Committee.
- 3.8 Please **email complete nominations (see 3.1 above) to knox.college@utoronto.ca**. Or, mail signed copies of nominations to:
Executive Assistant to the Principal
Knox College
59 St. George Street
Toronto, Ontario M5S 2E6
- 3.9 **THE ANNUAL DEADLINE FOR SUBMISSIONS IS NOVEMBER 15.**