



## Knox College Request for Permission to Audit a Course

### Section 1 – To be Completed by the STUDENT

(please print clearly)

Name:		
Known as:	Mobile Phone:	
Email:		
<input type="checkbox"/> Currently enrolled in a TST member college degree program with a “Registered” ROSI status. (no audit fee required)		
<input type="checkbox"/> Currently enrolled in a TST member college degree program <u>without</u> a “Registered” ROSI status. (\$316 audit fee is required)		
TST College in which you are enrolled:	Degree program:	Student Number:
<input type="checkbox"/> Not enrolled in college / university degree program. (\$316 audit fee is required)		
<input type="checkbox"/> Currently enrolled in another college / university degree program. (\$316 audit fee is required)		
College / University:	Degree program:	
Instructor’s Name:		Course Code:
Course Title:		
Student’s Signature:		Date:

**Please Note:**

- 1) *Courses which are audited will not, in any circumstance, be assigned a grade or be considered for course credit.*
- 2) *Students who are approved to Audit a course and are not currently enrolled in a TST program, will not necessarily have access to Quercus. Alternate arrangements are to be made with the course instructor.*
- 3) *An audit fee is not required if the student is currently enrolled in a TST program AND is currently registered for courses / program requirements (“Registered” status on ROSI). A \$316 fee is required of all other students/individuals. Cheque should be made payable to “Knox College”.*
- 4) *Submit this form and applicable fee to the Registrar & Manager of Academic Services before the first class:*
  - *EMAIL – in PDF format. JPEG (photo) will not be accepted.*
  - *IN PERSON – to the Registrar directly or to Reception*
- 5) *Applicable fees must be paid in full prior to the start of the first class.*

### Section 2 – To be Completed by the Course Instructor

Permission to Audit: <input type="checkbox"/> Approved <input type="checkbox"/> Denied
Instructor’s Signature: _____ Date: _____

### Section 3 – To be Completed by the Assistant Registrar

<input type="checkbox"/> Fee N/A <input type="checkbox"/> Fee Paid / Forwarded to BO      Chq # _____
Assistant Registrar: _____ Date: _____